



**Announcement for the Annual General Meeting of Shareholders of Alfen N.V.**

**Announcement for the Annual General Meeting of Shareholders (the AGM) of Alfen N.V., Almere, the Netherlands (the Company) to be held on Thursday, 6 April 2023 at 2.00 p.m. (CET) at Van der Valk Hotel Amsterdam Zuidas, Tommaso Albinonistraat 200, 1083 HM Amsterdam, the Netherlands.**

**The following agenda items are scheduled for this AGM:**

- (1) Opening
- (2) 2022 Annual Report
  - (A) Report of the Management Board for 2022
  - (B) Remuneration Report for 2022 (*advisory vote*)\*
  - (C) Proposal to adopt the Financial Statements for 2022 as included in the 2022 Annual Report\*
- (3) Reservation and dividend
  - (A) Explanation of dividend and reserve policy
  - (B) Explanation of reservation of profits for 2022
- (4) Discharge of the members of the Management Board and the Supervisory Board from liability for the exercise of their duties
  - (A) Proposal to discharge the members of the Management Board from liability\*
  - (B) Proposal to discharge the members of the Supervisory Board from liability\*
- (5) Proposal to amend the remuneration policy for the Supervisory Board\*
- (6) Changes to corporate governance
- (7) Authorities of the Management Board
  - (A) Proposal to extend the designation of the Management Board as the competent body to issue shares and/or grant rights to subscribe for shares and to limit or exclude pre-emptive rights for a period of 18 months\*
  - (B) Proposal to authorize the Management Board to cause the Company to acquire own shares for a period of 18 months\*
- (8) Proposal to appoint PWC as the external auditor for 2024\*
- (9) Any other business
- (10) Closing



*The items marked with an \* are voting items. Agenda item 2(B) concerns an advisory vote. The other items are on the agenda for discussion only.*

## **MEETING DOCUMENTS**

The meeting documents (including the agenda and explanatory notes, the 2022 Annual Report and the new remuneration policy for the Supervisory Board) are available on the Company's website ([www.ir.alfen.com](http://www.ir.alfen.com)). The aforementioned documents are also available free of charge at the offices of the Company (Alfen N.V., Investor Relations, Hefbrugweg 28, 1332 AP Almere, the Netherlands, telephone: +31 (0)365493400, e-mail: [ir@alfen.com](mailto:ir@alfen.com)).

## **PARTICIPATION INSTRUCTIONS**

### *Record Date*

Those persons will be accepted as entitled to vote and attend the AGM, who on **Thursday 9 March 2023 at 5:30 pm (CET)** after all additions and deductions at that date have been processed (the **Record Date**), have those rights and are registered in the registers of the records of the intermediaries as defined in the Securities Giro Transfer Act (*Wet giraal effectenverkeer*) (the **Intermediary**), showing who is entitled to the shares on the Record Date.

### *Application*

A shareholder will have access to the meeting if he/she has applied as from **Friday 10 March 2023** and no later than on **Thursday 30 March 2023 at 5.30 p.m. (CET)** via [www.abnamro.com/evoting](http://www.abnamro.com/evoting) or via the Intermediary in whose records he/she is listed as holder of deposit shares, with ABN AMRO Bank N.V. (**ABN AMRO**). In all circumstances, the Intermediary will need to issue a statement via [www.abnamro.com/intermediary](http://www.abnamro.com/intermediary), no later than **Friday 31 March 2023 at 1.00 pm (CET)**, stating that the deposit shares were registered in the name of the holder thereof on the Record Date. In addition, the Intermediaries are requested to include the full address details of the relevant ultimate beneficial holders in order to be able to verify the shareholding on the Record Date in an efficient manner.

### *Admission to the meeting*

Holders of deposit shares who have applied for attending the meeting will receive a proof of registration by e-mail or mail. The proof of registration will serve as proof of admission to the meeting.

### *Granting of a proxy*

Shareholders who wish to grant a proxy with voting instructions to (i) J.J.C.A. Leemrijse, civil law notary of Allen & Overy LLP, Amsterdam office, or a substitute, individually (the **Notary**), with the power of substitution, or (ii) a third party, may grant a proxy in the manner described below provided that they have applied for the meeting in time in the manner described above.

### *Electronic proxy to the Notary*

Shareholders may grant an electronic proxy including a voting instruction to the Notary until **Thursday 30 March 2023 at 5.30 p.m. (CET)** at the latest. This is possible via [www.abnamro.com/evoting](http://www.abnamro.com/evoting).

### *Written proxy to the Notary or a third party*

A form for a written proxy to the Notary or a third party is available and can be asked for at offices of the Company (Alfen N.V., Investor Relations, Hefbrugweg 28, 1332 AP Almere, the Netherlands, telephone: +31 (0)365493400, e-mail: [ir@alfen.com](mailto:ir@alfen.com)). The completed proxy form together with the statement of entitlement provided by the intermediary must be sent to ABN AMRO, by e-mail ([ava@nl.abnamro.com](mailto:ava@nl.abnamro.com)) and must be in the possession of ABN AMRO at the latest on **Thursday 30 March 2023 at 5.30 p.m. (CET)**.



## **REGISTRATION AND IDENTIFICATION AT THE AGM**

Registration for admission to the meeting will take place from 1:30 p.m. (CET) until the commencement of the meeting at 2:00 p.m. (CET). After this time registration is no longer possible. Persons entitled to attend the meeting may be asked for identification prior to being admitted by means of a valid identity document, such as a passport or a Dutch driver's license.

## **WRITTEN QUESTIONS AND INFORMATION**

From today until **Monday 3 April 2023** at the latest, shareholders may submit written questions about the items on the agenda. These questions will, possibly combined, be dealt with and discussed at the meeting. For these questions and for general information please refer to Alfen N.V., Investor Relations, Hefbrugweg 28, 1332 AP Almere, the Netherlands (telephone: +31(0)365493400, e-mail: [ir@alfen.com](mailto:ir@alfen.com)).

Almere, 21 February 2023

Management Board  
Alfen N.V.

## **CONTACT**

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